

CONFIDENTIALITY AGREEMENT

IMPORTANT NOTE: This form must be completed by all non-BT people who undertake consultancy or agency work for BT before they have access to BT information or BT computer systems.

You may, as a supplier or as an employee or subcontractor of a supplier to BT, have access to BT information or BT computer systems.

BT requires you:

- to keep all BT information (whether or not it is marked "NOT TO BE SHOWN OUTSIDE BT", "INTERNAL", "IN CONFIDENCE", or "IN STRICTEST CONFIDENCE") confidential and not to disclose it, unless you first have BT's written permission;
- if you have access to BT customer or personal information, to comply with the provisions of the Data Protection Act 1998;
- to access BT computer systems and BT electronic information only if you have been authorised to do so. Unauthorised access may result in your being prosecuted under the Computer Misuse Act 1990;
- to access and use BT computer systems and BT information only as is necessary to do your job properly;
- to comply with other BT instructions and security policies that may be notified from time to time; and
- not to connect any equipment not supplied by BT to any BT LAN port

If you are in any doubt as to these requirements or the policies of BT Group Security, further advice and information can be obtained from your BT contact.

Personal Declaration

I have read and understand the above requirements and agree to be bound by them.

Signed

Date:

Print full name and home address:

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Name

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Address

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