

[Supplied November 2013]

**HAMPSHIRE ARCHIVES VOLUNTEERS**

**REGISTRATION FORM**



**1. Contact details**

Name : .....

Address .....

.....Postcode: .....

Email (if applicable): .....

Telephone: (daytime)..... (evening) .....

Signature ..... Date .....

**2. About you**

b) Please write a little about yourself, your occupation; any experience of using or working with archives etc.

c) Do you have any particular interests, skills (e.g. reading old handwriting, computer skills, ability to read Latin or other languages, or a hobby that involves sorting or classifying, etc.) Please briefly outline

d) Have you done any volunteering in a heritage or learning environment before?  
YES / NO                      If yes, please outline briefly

e) Please tick according to your availability for volunteering (this is an indication only and does not commit you to anything):

- Regular (e.g. weekly or fortnightly)
- School holidays only?
- Throughout the year according to events

Please describe any availability constraints below

f) Do you have any disability for which special arrangements need to be made?  
YES / NO      (If yes, please give details below)

g) Are you currently a member of Hampshire Archives Trust?  
YES/NO

h) Is your age\*      16-24       25-44       46-65       over 65

*(\*Answering this question is optional, but information of this sort helps us to evaluate the Scheme and plan for the future )*

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**3. Referee**

Please give the contact details of a responsible person who has known you for at least two years and can vouch for you e.g. employer, tutor, community leader

Name: .....

Address: .....

.....Postcode: .....

E-mail address: .....

Daytime telephone: .....

**4. Emergency contact**

Please give the contact details of someone we could contact in the event of an accident or emergency

Name: .....

E-mail address: .....

Telephone: .....

**Data Protection Act 1998** – the information you have provided will be used to process your registration onto the volunteers' scheme and will not be passed to anyone else. This form will be destroyed 6 years after the current one, being kept for audit purposes in the meantime

PLEASE RETURN THIS COMPLETED FORM TO: Hampshire Archives Volunteer Scheme Co-ordinator, Hampshire Record Office, Sussex Street, Winchester SO23 8TH